



The Kite Academy Trust
c/o Holly Lodge Primary Academy
Stratford Road
Ash Vale
GU12 5PX
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Email: info@kite.academy
www.thekiteacademytrust.org
CEO: Mrs C Dickinson

Friday 11th June 2021

Dear Families,

I am writing to inform you of two vacancies for the role of Parent Governor on our Academy Council effective from September 2021.

The Role of the Academy Council

The Academy Council is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the academy's educational and financial performance. We are passionate about education and committed to continuous improvement to ensure the best possible outcomes for our pupils.

The Role of a Parent Governor

As a Parent Governor, you'll work in the Academy Council to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that it is connected with, and is aware of the views of, parents and the local community.

To be a parent Governor you should have:

- A strong commitment to the role and to improving outcomes for children
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to ensure the academy council delivers effective governance

We are keen for candidates to have skills in the following:

- Health & Safety
- Finance

Expectations of Governors

The commitment from candidates would be:

- To attend up to 6 meetings a year
- To take on responsibility for monitoring one area of the academy (clear guidance and proformas are provided)
- To maintain confidentiality
- To undertake training
- To visit the academy
- To support the governance structure of the Kite Academy Trust

How to apply

If you're interested in applying for the role, please complete the candidate form attached to this letter and return to **Mrs Boys in the school office by 12pm Monday 28th June**. If we receive more than two applications, a secret ballot will be carried out and I will write again to inform you if this is necessary.

If you have any queries about this process or would like to find out more about the role, please contact Mrs Dancer

Yours sincerely,

Cheryl Dancer
Academy Head



ACADEMY COUNCIL PARENT GOVERNOR CANDIDATE FORM

Candidate Name:	
Candidate Address:	
Candidate Personal & Professional Skills	A bullet point list of personal and/or professional skills
Candidate Statement:	<p>In a maximum of 1400 words outline:</p> <ul style="list-style-type: none"> • The skills and experience you have that the governing board requires • Your commitment to undertaking training to acquire or develop the skills needed to be an effective governor • If applicable, details of your contribution to the work of the academy council during your previous term of office • How you plan to contribute to the future work of governance
Please give details of any other school governing bodies you are involved with and in what capacity:	
Nominated by:	1.
Please provide the name of two persons with a child currently at the academy who support your nomination.	2.

I confirm that I have a child currently attending the academy.

Signed: _____

Date: _____

