



Holly Lodge Primary School



HOLLY LODGE SNOW PLAN

Dear Parents

Having looked at the future weather forecast, there is a chance of some snow fall. Whilst it is not predicted to be heavy, I would like to share our Snow Plans to ensure that everyone is aware what to do if we wake up to a white out!

Plan 1: Snow but not enough to close the school

If it snows “lightly” school will obviously be open. We do like to see the children playing safely in the snow so please could you send your child in with welly boots or other suitable footwear with a change of tights or socks and of course a coat, hat and gloves.

Plan 2: Enough snow that some members of staff would not be able to make it into school

If some members of staff could not make it safely in to school, we would attempt to host a “skeleton” staff to welcome children who are unable to stay at home. Children who could stay at home would be recorded as an “authorised absence”. It may well be that kitchen staff would not be able to make it to work and so any child coming in would need a packed lunch.

Plan 3: So much snow school would have to be closed

In the event of extraordinary amounts of snow, the decision to close would be taken by 7.15am by the Head Teacher in consultation with SCC and other local schools. The school website would have the decision posted by 7.20am. Eagle Radio would be contacted and would include Holly Lodge in their list of closures. The school website would be updated by 4.30pm to let people know if school would be closed the following day or if Plan 2 will be in operation.